Reset Password in Office 365 system

1.   Visit http://ku.edu.kw/activateaccount , enter your Kuwait University ID Number and Click **Next**

2.   Then you will be prompted to enter your personal email address that you set in your admission information and shown in SIS (Student Information System). Type your personal email address and click Next.

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Verify Your Identity: Submit Your Answers

You must answer 1 of the
following 1 questions.

Please enter your personal email address (abc@hotmail.com)
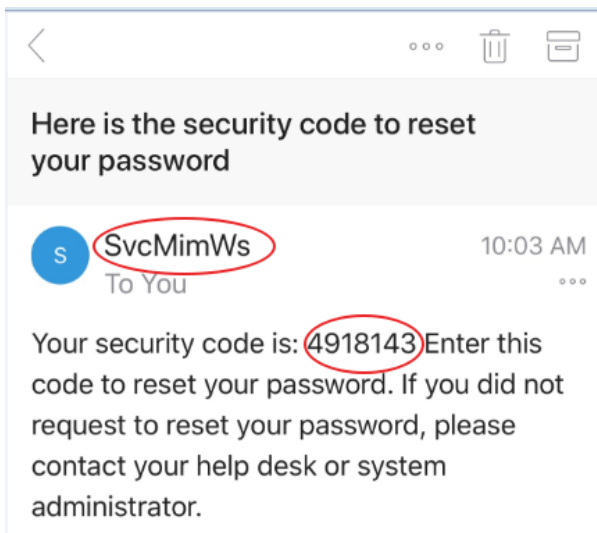
t@t.com   ✕

[Next]   [Cancel]

3.   The system will send an email that contains a "Security Code" to your personal
      email from address *svcMimWs@ku.edu.kw*.

4. Open the message as shown below form your personal email.
   (Note: If you can't find the message in the INBOX, then check the SPAM
   or the TRASH folders.)

5. Enter the Security code in the following screen

6. Enter the new password according to the following password policy:

- Only English.
- At least one of each (Capital letter, Small letter, Number).
- Minimum 8 characters.
- Not similar to your KU ID Number or to your name.
- Not similar to your previous password.
- Doesn't include your mobile Number which is set in the system.

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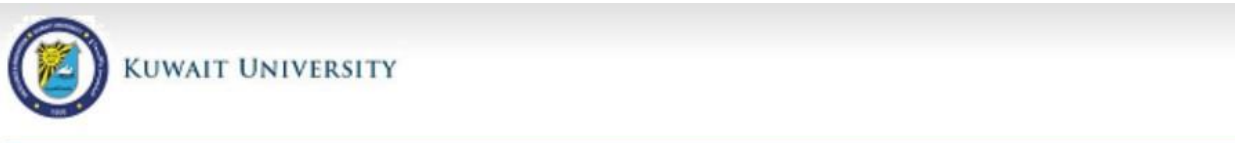**Password Reset:** Choose Your New Password

(Resetting password for testos@ku.edu.kw)

Enter a new password:

••••

Re-enter the password:

••••

Next   Cancel

7. If the password does not satisfy any of the conditions mentioned, you will receive the error screen below and prompted to enter new password.
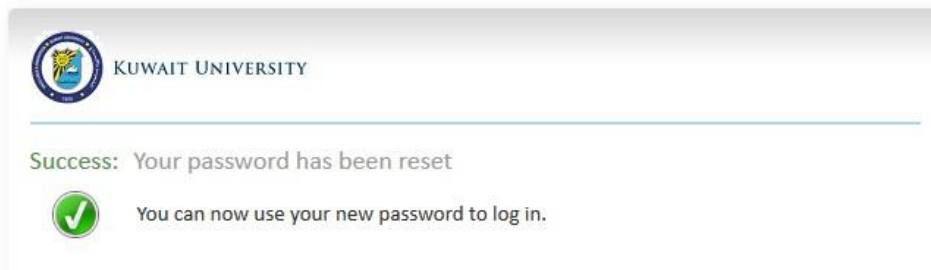

Password Reset: Choose Your New Password

The password should meet following guidances: - The Password does not contain the account name - The password is at least 8 characters long - The password contains characters from three of following four categories: - Latin uppercase letters (A - Z) - Latin lowercase letters (a - z) - Base digits (0 - 9) - Non-alphanumeric characters (like # or @ or !...)

(Resetting password for testos@ku.edu.kw)

Enter a new password:

Re-enter the password:

Next   Cancel

7. If the new password is accepted, you will receive a confirmation message that your password was successfully changed as in the image below.

Success: Your password has been reset

You can now use your new password to log in.

For technical support visit Office of Advisory in your collage